



Duluth Transit Authority

REQUEST for PROPOSALS

RFP# 2025.12.11

FOR

OPERATIONS FACILITY CLEANING

ADDENDUM 2

January 8, 2026

Addendums 1 & 2 are hereby made a part of the Bid documents to the same extent as if it was originally included therein and is intended to modify and/or interpret the Bid documents by additions, deletions, clarifications, changes or corrections. The Contractor shall acknowledge in the Bid response the receipt of this Addendum.

This addendum covers the following items that were either brought up at pre-bid meeting or submitted as questions:

- **Contract Start Date** – The anticipated start date is Sunday, March 1st, 2026.
- **Current Cleaning Equipment Onsite** – Any cleaning equipment seen during the pre-bid meeting tour will be removed to make space for contractors' equipment.
- **Contract Term (Section 3. ARTICLE 3):** Corrected, from 3-year to 4-year base with 2-year option, to match Section 4 – Proposal Sheet. ARTICLE 3 now reads as follows:

The term of this Contract shall commence on XXXXX XX, 2026 and shall continue, for four (4) years, through XXXXX XX, 2030, unless terminated earlier as set forth herein.

The DTA may, at its sole discretion, extend the term of this Contract for a period of three (2) years commencing XXXXX XX, 2030 through XXXXX XX, 2032, upon written notice from the DTA Procurement Manager or designee. If the DTA extends the term of this Contract in accordance with the foregoing, all of the terms and conditions of this Contract shall continue, unmodified, in full force and effect, except that the payment to the Consultant shall be increased as set forth in the Consultant's Proposal.

- **Payments to Contractor (Section 3. ARTICLE 5):** Revised Payment terms. First sentence revised to read as follows:

Payment 'upon receipt' of invoice issued at conclusion of month.

- **Carpeted Areas Total Square footage** – Approximately 1,300 SF on the first floor, and 5,300 SF on the second floor.
- **Monthly wall Cleaning (Section 6. K):** 'wiping down walls and doors one per month' is spot cleaning to get anything that was missed during the daily/weekly cleanings.