



REQUEST FOR BIDS

Transit Fare Media

DULUTH TRANSIT AUTHORITY

Addendum #2

December 6, 2022

1. Please note: The due date for the Transit Fare Cards Request for Bids HAS BEEN CHANGED to **1:00 p.m. on Thursday, December 8, 2022.**
Please change all references to the due date accordingly.

2. Clarifications to date:

- a. Please disregard page 3 of Addendum 1, it was attached in error.
- b. The programming requirements for the fare media take approximately 5 weeks for vendors that have produced similar cards for other transit agencies. This timeframe does not include the time that the DTA spends testing them for accuracy. The fare media programming includes security measures to ensure they are PCI compliant.
- c. The media is a standard size, approximately 2.125-inches by 3.375 inches, and includes a 4-card imprint on the front side of the card, and a 1-color imprint of the Token ID on the back of the card. There is nothing else printed on the back of the card.
- d. The DTA will provide the selected Vendor a Vector file with the front side design that is scaled to fit on the card. It is a 4-color design not including the white background. (For Vendors who paint the white, it should be priced as a 5-color design.)
- e. The fare cards must have a minimum of 4kB of memory.
- f. The DTA will work with the selected vendor to accommodate the timing of the delivery of the fare media after they are programmed and approved. The preferred timeline is 60 days after acceptance of the design proofs. We anticipate that Notice to Proceed will be issued to the selected vendor no later than December 31, 2022.

Section 3 Bid Form and Certificate, Required Clauses

NOTE: All Bids must be written, signed and transmitted via email in a .pdf attachment to nbrown@duluthtransit.com.

ALL fees, delivery, and installation must be included. TAX: Federal Excise Tax Exemption Account No. 41740056K; The DTA is State and City Tax Exempted.

Price per unit for up to 10,000 preprinted fare cards in accordance with the specifications herein: \$ _____

Shipping for first 5,000 units: \$ _____

Days until Delivery after approval of proofs: _____

Signed: _____ Date: _____

Title: _____

Company: _____

Address: _____

Phone: _____

Email: _____