



**REQUEST FOR QUOTES**  
**COVID-19 Testing and Reporting Services**  
**DULUTH TRANSIT AUTHORITY**

**Addendum #1**

January 12, 2022

## 1. Clarifications to Date:

- a. Vendors responding to this Request for Quotes must be an approved vendor on the Minnesota Department of Health and the Minnesota Department of Administration Master Contract. This Request for Quotes is to amend the Master Contract to include the DTA required provisions, including the Federal Transit Administration required clauses and the DTA's performance standards as detailed in the Technical Specifications.
- b. Respondents must complete pages 30-39 of the Request for Quotes and return them in a .pdf attachment to an email addressed to [nbrown@duluthtransit.com](mailto:nbrown@duluthtransit.com), and include in the subject line of the email that it is for the COVID-19 Testing and Reporting Services RFQ.
- c. The DTA has approximately 170 employees and does not have any current statistics on vaccination rates for COVID-19. We estimate that the vaccination rate is similar to the statewide average. That estimate should be a reasonable assumption for estimating the number of tests that may be required per week, although there is no way to get an exact number until the program is put in place for tracking and recording an individual employee's status.
- d. Respondents that do not provide all of the services listed in the Request for Quotes may respond with just the services they provide, but the DTA reserves the right to select the respondent that best meets its current and possible future needs. We prefer one company for the services and may not award to the lowest cost provider in individual categories if it is not in the best interests of the DTA.
- e. Because the status of COVID-19 testing and reporting requirements is a very dynamic topic at the present time, the DTA included all of the services under the Master Contract as part of this Request for Quotes. The selected vendor may be requested to provide insurance billing and collection on behalf of the DTA if a present or future mandate is imposed that requires us to bill either the DTA group insurance plan or the employees' insurer if they are covered under a different plan, or the designated insurer under any federal, state or local mandates, as applicable.

The requirement will only be imposed by the DTA consistent with the requirements of the Master Contract (if any). At the present time, there are no requirements to bill insurance companies that we are aware of.

- f. All documents for this procurement are available on the DTA website at [www.duluthtransit.com/doingbusinesswithus](http://www.duluthtransit.com/doingbusinesswithus). Information on the Master Contract can be found at <https://www.mmd.admin.state.mn.us/COVID19Testing/COVID19Testing.htm>.

- g. The DTA anticipates awarding the contract on January 31, 2022, subject to the DTA Board of Director's approval. There has not been a start date determined, it is somewhat subject to the federal mandates that are currently being litigated. The DTA

may also be required to implement the services under a state of Minnesota requirement, which may affect the start date.

h. Please note that the DTA does not represent the minimum or maximum amount of services that may be required under this contract. The DTA may elect not to procure any services at all.

i. The DTA does not have a preferred video conferencing platform such as Zoom, Teams or Google Meets. The platform must meet the requirements under the State of Minnesota Master Contract.